



Walnut Creek Presbyterian Preschool

1801 Lacassie Avenue
Walnut Creek, California 94596
(925)935-1669

ADMISSION AGREEMENT 2019-2020

	7:30-9:00am Extended Care	9:00-12:30pm Preschool	9:00-3:30pm Full Day	3:30-6pm Extended Care
5 Days M-F	\$85	\$495	\$850	\$185
3 Days M/W/F	\$80	\$375	\$725	\$140
2 Days T/Th	\$75	\$305	\$610	\$120

(PLEASE CIRCLE NUMBER OF DAY/HOURS NEEDED)

I understand the tuition cost is \$_____ per month for _____.

(Student's Name)

(Initial)_____ Tuition is paid monthly: May 15th (remaining half balance of September), October thur May 1st.
The total cost for tuition is based on nine equal payments.

(Initial)_____ Payments are required to be paid through our ACH system at no cost to you which will be transferred on the 1st of every month.

(Initial)_____ Tuition is considered "past due" after the 10th of the month and is subject to a late fee of \$20.00.
There are no refunds for illness or vacation.

(Initial)_____ Checks returned for Non- Sufficient Funds are charged a service charge of \$30.

(Initial)_____ Any advanced tuition payments for the following school year, are non- refundable, including the registration fee.

(Initial)_____ A limited number of scholarships are available to assist families who might otherwise be excluded because of economic status and must be applied for on or before_____. Please see Terry or Kim for more information.

(Initial)_____ There is a 10% discount for the second child enrolled in our program, which will be applied to the lesser tuition amount.

The parent is aware that the State of California Licensing Agency (Community Care Licensing) has the following authority:

(Initial)_____ a. to interview children or staff, and to inspect and audit child or facility records without prior consent.

(Initial)_____ b. to observe the physical condition of the child (ren), including conditions which could indicate abuse, neglect or inappropriate placement, and to have a licensed medical professional physically examine the child (ren).

This agreement may be terminated by this Preschool with 3 days notice of the following reasons:

(Initial)_____ a. Parent/ Guardian has not cooperated with this Preschool regarding the child's discipline needs.

(Initial)_____ b. Parent/ Guardian has not paid the agreed upon fee or has been late paying the fee more than twice in a six-month period.

(Initial)_____ c. I/We understand the State Licensing requires the adult person dropping off and/or picking up your child from school sign the child in and/or out with a FULL SIGNATURE (initials are not adequate) every day your child attends school. Failure to comply with the requirement may result in a \$75 fee per incident. Chronic non-compliance may result in termination of services.

(Initial)_____ Walnut Creek Presbyterian Preschool reserves the right to modify any of the conditions of this agreement upon 30 days written notice to the parent or guardian.

WALNUT CREEK PRESBYTERIAN CHURCH PRESCHOOL MAY ADD ANY OTHER TERMS TO THIS AGREEMENT WHICH THE LICENSEE DEEMS NECESSARY, AS LONG AS THEY ARE NOT CONTRARY TO LICENSING REGULATIONS, STATE LAW OR PUBLIC POLICY.

Terry Brown

Director

Date

Parent or Guardian

Date