



Sign In and Sign out

For the health and safety protection for your child, and in accordance with state regulations, the person who is on your release form and signs your child in/out shall use his/her full legal signature and shall record the accurate time of arrival and pick up.

DAILY SIGN-IN/ SIGNING OUT COMPLIANCE: I/We understand the State Licensing requires the adult person dropping off and/or picking your child up from school sign the child in and/or out with a FULL SIGNATURE (initials are not adequate) every day your child attends school. **Failure to comply with the requirement may result in a \$75 fee per incident. Chronic non-compliance may result in the family being asked to withdraw their child from school.**

Initial: _____ **Date:** _____

A full legal signature is your first and last name. Some signatures are not easy to read. Please fill out the paper below and it will be kept in your child's file.

Mom Sign first and last name

Mom Print first and last name

Dad Sign first and last name

Dad Print first and last name

We apologize for any inconvenience this may cause you. It is the law and for your child's safety. If for any reason you forget to sign in or sign out **we will** call you to come back and sign.